

**PERSONNEL COMMITTEE
16TH AUGUST 2021**

PRESENT: The Chair (Councillor Morgan)
The Vice Chair (Councillor Boldrin)
Councillors Brennan, Poland, Ranson, Shepherd
and Snartt

Strategic Director; Environmental and Corporate
Services
Charnwood HR Manager
Democratic Services Officer (NC)

APOLOGIES: Councillor Barkley

The Chair stated that the meeting would be recorded and the sound recording subsequently made available via the Council's website. He also advised that, under the Openness of Local Government Bodies Regulations 2014, other people may film, record, tweet or blog from this meeting, and the use of any such images or sound recordings was not under the Council's control.

The Chair confirmed that the Strategic Director, Environmental and Corporate Services and Charnwood HR Manager who were attending this meeting virtually could hear proceedings. The internet for the Charnwood HR Manager was noted as patchy but could hear the substantive parts of the meeting.

1. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 30th March 2021 was confirmed as a correct record and signed.

2. DISCLOSURES OF PECUNIARY AND PERSONAL INTERESTS

No disclosures were made.

3. QUESTIONS UNDER COMMITTEE PROCEDURES 12.8

No questions had been submitted.

4. JNCC APPOINTMENT OF COUNCILLORS 2021-22

A report of the Strategic Director, Environmental and Corporate Services was submitted to appoint representatives to the Joint Negotiating and Consultative Committee (JNCC) for 2021/22 (item 5 of the agenda filed with these minutes).

RESOLVED that Councillors Barkley, Brennan, Morgan and Poland be appointed as representatives to the Joint Negotiating and Consultative Committee (JNCC) for 2021/22.

Reason

To enable the operation of the Joint Negotiating and Consultative Committee in accordance with its constitution and therefore, negotiation and consultation to take place between the Council as an employer and its employees.

5. APPOINTMENT TO PANELS 2021-22

A report of the Strategic Director, Environmental and Corporate Services was submitted to consider appointments to Panels for 2021-22 (item 6 on the agenda filed with these minutes).

RESOLVED that Councillors Barkley, Boldrin, Morgan, Poland and Shepherd be appointed for the Council year 2021-22 in respect of the following:

- a) To determine appeals by a JNC Officer against dismissal.
- b) To determine all other employment related appeals for JNC staff which are provided for in the Council's procedures.
- c) To make recommendations to Council on the appointment or dismissal of the Head of Paid Service.
- d) To make appointments to Chief Officer and Statutory Officer posts excluding the Head of Paid Service.
- e) To undertake the Chief Executive's Performance and Development Review.

Reason

Section 5.5 (e) of the Council's Constitution (Roles of decision taking Committees) states that the Personnel Committee will appoint Panels comprising 5 councillors (with a quorum of 3) for these functions. Appointing Panels to undertake these functions at the beginning of the Council year will prevent the need for a meeting of the Committee for the sole purpose of appointing a Panel and enable the functions to be dealt with in a timely manner.

NOTES:

1. No reference may be made to these minutes at the next ordinary Council meeting unless notice to that effect is given to the Democratic Services Manager by five members of the Council by noon on the fifth working day following publication of these minutes.
2. These minutes are subject to confirmation as a correct record at the next meeting of the Personnel Committee.